

RESEARCH MANAGER I (GENERAL)

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: July 22 – October 30, 2008

Collective Bargaining Identification: S01

Job Analysis Conducted By: Lisa D. John, Selection Analyst
Office of Selection Services

Number of Incumbents: There are 2 incumbents in this classification per the State Controller's Office Filled/Vacant Position Report dated August 5, 2008.

Names of Subject Matter Expert(s) and their background:

Jacqui Coder, Research Manager I (General), Office of Research, Offender Information Services Branch (OISB)

Jacqui Coder has been a Research Manager I (General) in the Offender Information Services Branch for the past 6 years. Also, she previously worked as a Research Analyst II for over 2 years, and held an out-of-class assignment as a Research Manager II (General) for approximately 12 months.

Paula Agostini, Research Manager III (Social/Behavioral), Office of Research

Paula Agostini has been a Research Manager III (Social/Behavioral) in the Office of Research for the past 6 months. Also, she previously worked as a Research Manager I, Research Analyst II, Research Program Specialist II, and Research Program Specialist I. She has worked at the Department of Corrections and Rehabilitation for over two years.

RESEARCH MANAGER I (GENERAL) INFORMATION GATHERING

The initial list of tasks and knowledge, skills & abilities statements were identified after conducting a literature review which consisted of:

- State of California class specification